

ERGO ARENA VENUE REGULATIONS

Appendix to Instruction No. 7/2012

of the President of the Management Board of Hala Gdańsk-Sopot Sp. z o.o. of 18 September 2012 (consolidated text)

I. General Information

1. The ERGO ARENA multifunctional sports and entertainment hall is managed and administered by the Hala Gdańsk-Sopot Sp. z o.o. Company, with its registered office in Poland, Gdańsk, Plac Dwóch Miast 1.
2. ERGO ARENA consists of multiple independent rooms and facilities with various functions, such as: the main arena, training hall, conference room, wellness rooms, cloakrooms and dressing rooms, offices, viewing stands on four levels, restaurant zone and others, as per the venue's floor plan.
3. For mass events, as construed by the provisions of the Polish Act of 20 March 2009 on the Safety and Security of Mass Events, the following are excluded from the area of a mass event: food and beverage premises of the Pub and the Fan Zone located at the A1 main entrance, food and beverage premises on the 4th floor in Section D of the venue, administration rooms, as well as other rooms and parts of the venue, depending on the nature of the event.
4. During events, locations not intended for the public are designated within the venue, i.e. administration offices, storage facilities, cash desk rooms, security staff rooms, a set of dressing rooms for teams, coaches and celebrities, a set of gym and wellness rooms, a conference room and warm-up room, a CCTV room and firefighter's room, technical rooms, food and beverage preparation facilities and rooms located in the venue but rented out to external entities based on mutual agreements. Access to rooms that are unavailable to the public will be possible based on a previously agreed on and approved system of passes or badges.
5. The entire venue, especially the main arena, is not publicly accessible.
6. ERGO ARENA is used to carry out sports competitions, cultural and entertainment events, trade fairs and exhibitions, and more. Events with the status of a mass event must be held in accordance with the Act of 20 March 2009 on the Safety and Security of Mass Events (Journal of Laws 2009, No. 62, item 504).
7. The venue's rental is contract based, following the acceptance of the internal regulations in effect on the ERGO ARENA premises.
8. ERGO ARENA is made to a standard that ensures the safety of event participants, provided that the venue is used in accordance with its intended purpose.
9. The number of people present at ERGO ARENA depends on the nature of the event, the size of the stage, the stage set and fire regulations. The number of people must be agreed on and specified in the rental contract.
10. The site plan determines the locations that are important for an event's programme: description of escape routes, sector capacity, audience seats layout, location of safety equipment, medical assistance.
11. During mass events, with the exception of high-risk mass events, it is permitted to sell, serve and consume alcoholic beverages containing no more than 3.5% alcohol only by entities who hold a permit referred to in Article 18(1)4 of the Polish Act of 26 October 1982 on Upbringing in Sobriety and Counteracting Alcoholism (Journal of Laws 2007, No. 70, item 473, as amended). Any sale, serving and/or consumption of alcohol may be carried out only in designated places, indicated in the application for a permit to hold a mass event. Any sale, serving and/or consumption of alcoholic beverages must be carried out in accordance with the provisions of the Act referred to in the previous sentence, in accordance with the provisions of the Act of 20 March 2009 on the Safety and Security of Mass Events, and in accordance with internal regulations in effect on the ERGO ARENA premises. It is prohibited to sell alcoholic beverages in hard packaging,

in particular made of glass, metal or plastics, which, if used contrary to its intended use, may pose a threat to human life or health.

- 11a. It is the responsibility of the Organiser to follow the provisions contained in I.11 above and, in particular, to determine the places for the consumption of alcoholic beverages containing no more than 3.5% alcohol, after prior arrangements have been made with a representative of the Company and a representative of the entity in charge of the sale of alcoholic beverages.
12. To ensure order, safety and security for the audience and users of ERGO ARENA, it is necessary to respect the provisions contained in these Regulations and to comply with the law, including health and safety regulations and fire regulations.

II. General Provisions

13. These Regulations apply to the premises managed by the Hala Gdańsk-Sopot Sp. z o.o. Company and to ERGO ARENA.
14. To enter and remain present at ERGO ARENA, you need:
 - a valid admission ticket, for audiences participating in mass events,
 - a valid contract, for participants in sports activities,
 - a press accreditation, for journalists and photojournalists,
 - an invitation issued by an event organiser, for visitors,
 - badges issued by an event organiser, for event staff and organisers,
 - badges issued by the ERGO ARENA administrator, for the employees of the Company and the companies who are lessees of rooms, facilities and/or outdoor areas.
 - badges issued by the administrator, for representatives of state, municipal and/or medical services authorised to perform inspection activities based on valid professional cards.
15. Everyone who enters the ERGO ARENA premises is obliged to present, to security, information or response stewards, their admission ticket or some other proof entitling them to enter in accordance with II.14 hereof.
16. ERGO ARENA is equipped with devices capable of recording image and sound, to allow recording footage from events, in particular the behaviour of their participants. The material collected while recording footage from an event, which does not contain any evidence to allow criminal or misdemeanour proceedings to be initiated, or any evidence relevant to such proceedings that are pending, is stored for a period of at least 60 days after the conclusion of the event and is then destroyed in the presence of a committee. ERGO ARENA also records footage from events for documentation, promotion and/or advertising purposes. The image of individuals present at the venue may be recorded (fixed) and then disseminated for documentation, reporting, advertising and/or promotional purposes.
18. The rules for entering, using and gaining access to the "P-0" car park are set out in the "P-0" Internal Car Park Regulations.

III. Admission ticket—civil-law contract

19. An admission ticket to events held on the ERGO ARENA premises is a form of a civil-law contract entered into by the Organiser and the purchaser—the ticket holder, for the duration of the ticket holder's presence at an event.
20. An admission ticket gives its holder rights and imposes obligations, set out further in these Regulations, as well as in Event Regulations drawn up and made available by the Organiser.
21. The purchase of a ticket by an event participant constitutes an obligation on their part to comply with all the rules set out herein and in Event Regulations.

IV. Rights of an ERGO ARENA admission ticket's holder:

22. An admission ticket or an invitation entitles its holder to:
 - move about in the venue areas that are accessible to the public,
 - occupy the seat specified in the ticket or in the invitation,

- participate in the event by means of: well-mannered support for the teams/players who take part in a sporting competition, watching the event freely, seeing exhibitions, active participation in conferences,
 - use the food and beverage facilities available in the venue in accordance with the provisions of the Act on the Safety and Security of Mass Events, these Regulations and Event Regulations,
 - use the toilets and sanitary facilities,
 - use the cloakroom on the terms set out for each event.
- V. Obligations of the admission ticket holder—DOs:**

23. The purchaser, i.e. the holder of a valid ticket, is obliged to:

- behave in accordance with these Regulations, the instructions from the police, fire department, the organiser's security, or response stewards and the recommendations from the event's host (announcer),
- use only the entrances to and exits from ERGO ARENA designated for the purpose,
- move about ERGO ARENA using designated circulation routes and occupy their seat in the right, designated sector,
- present a valid ticket and luggage contents upon the request of security or response stewards,
- behave in a well-mannered way while at ERGO ARENA,
- hold on to the ticket until the event ends,
- report any emerging threats to the relevant response stewards.

VI. What is prohibited at the venue—DON'Ts:

24. It is prohibited for mass event organisers and participants to:

- bring alcoholic beverages, intoxicants and/or psychotropic substances into the event area. The organiser's response stewards are authorised to refuse a person's entry to the event or remove them from the event area if that person is visibly under the influence of alcohol or other substances referred to in the previous sentence and/or if their behaviour poses a threat to themselves and/or to other participants,
- it is prohibited to use open fire, smoke cigarettes, tobacco products and/or similar products, except for designated smoking areas located outside the venue,
- bring in items that may become tools of dangerous aggression, in particular: weapons, truncheons, bats, other hard objects, firecrackers, fireworks and/or other pyrotechnic items, with the exception of pyrotechnic articles if their use has been allowed based on an application submitted in advance and approved by an authorised body. It is allowed to bring in and use pyrotechnics for entities or individuals who hold appropriate licenses for the manufacture and use of pyrotechnic articles.
- bring in any glass packaging,
- bring in and/or use any flammable, corrosive, foul-smelling and/or dyeing substances, use balaclavas and/or use any other forms of masking to prevent identification by response stewards and/or police services,
- enter the ERGO ARENA main floor, with the exception of events when the main floor is open to the public, and/or enter any areas and/or rooms that are not open to the public in accordance with 1.4 above,
- behave in a way universally considered to be ill-mannered, in particular: behave aggressively with the use of physical force, hang banners and/or placards without the organisers' consent, shout vulgar and/or insulting language and/or language that violates public morality, litter ERGO ARENA and/or relieve oneself in places other than those designated for this purpose,
- throw any objects onto the ERGO ARENA main floor or the stage,
- bring in pets (not applicable to exhibitions and showcases),

- record (video record, photograph and/or audio record) events that are covered by such a ban,
 - bring in beverages in PET bottles with a capacity exceeding 0.5 litres and/or in cans. PET bottles with a capacity of up to 0.5 litres must not have caps. If the security stewards notice PET bottles with a capacity of up to 0.5 litres with caps, the caps will be removed and taken away,
 - bring in any food, such as foodstuffs, sweets, fresh and/or processed food purchased outside the venue, except in cases agreed on with the Hala Gdańsk-Sopot Sp. z o.o. Company,
 - enter the venue for individuals under the age of thirteen who are not attended by adults, unless the Regulations for a specific event provide for such a possibility due to the event's nature,
 - be present in places not intended for the public during mass events.
25. Individuals who have been penalised by a court of law with a ban on entry to mass events, in accordance with Article 22 of the Act on the Safety and Security of Mass Events, will not be granted entry to the venue. ERGO ARENA does not have a deposit room for alcohol or other items and materials that are prohibited from being brought into the venue. Any individuals who have alcohol, or any of the items and/or materials listed above, on them will not be granted entry to the venue.

VII. Obligations and responsibilities of the mass event organiser

26. The Organiser is obliged to obtain consent from the Mayor of Sopot in accordance with the guidelines from the Department of Crisis Management and Civil Protection and is obliged to ensure order, safety and security in accordance with the provisions of the Act of 20 March 2009 on the Safety and Security of Mass Events.
27. Prior to the beginning of an event, the Organiser is obliged to submit the consent referred to in VII.26 above, along with evaluations from the Police, the State Fire Service, the Sanepid State Hygiene Inspectorate and the emergency ambulance service.
28. The Organiser is primarily obliged to secure the health and life of event participants, the Organiser is obliged to protect the subject of the rental agreement against damage and/or destruction and is obliged to ensure order, safety and security for the rented venue and the adjacent outdoor area in accordance with the provisions of the Act of 20 March 2009 on the Safety and Security of Mass Events, in particular by complying with these Regulations.
29. The Organiser is obliged to provide information about any possible threats to public order, including information about any possible classification of the mass event as a high-risk event, about the numbers of response stewards and information stewards, and about the maximum number of event participants.
30. The Organiser is obliged to hold a valid insurance policy against civil liability for any loss or damage caused to participants in the event held by the Organiser at ERGO ARENA.
31. The Organiser is obliged to appoint a person to represent the Organiser with regard to ensuring the safety and security of people participating in the mass event (security manager).
32. The Organiser is obliged to comply with the provisions of the Act on Upbringing in Sobriety and Counteracting Alcoholism (Journal of Laws No. 2007, item 473, i.e. as amended).
33. The Organiser is additionally responsible for:
- ensuring fire safety;
 - ensuring that all external and internal escape routes are unobstructed,
 - the condition of the following, put in place for the event: electrical connections, sound devices, lighting, stage, generators, etc.,
 - mounting stage light racks and other structures and devices in accordance with their intended use, specifications and other regulations,
 - using stage set and advertising features that must be made of materials which are not easily ignitable, as confirmed by approvals;

- making the event staff and the Organiser's own security staff familiar with the venue, escape routes, the locations of hand-operated firefighting equipment and the procedures in the event of a fire,
- safety when special effects are used during the event,
- audience behaviour, in particular for eliminating any behaviour that may be a threat to property, health and/or life,
- any financial liability for the rented rooms and facilities, and the equipment therein, and at the same time the Organiser undertakes to cover any damage incurred during the Organiser's use of the venue,
- leaving the ERGO ARENA rooms and facilities in a timely manner, and returning them after the rental period in a condition that allows for them to be used immediately.

VIII. Complaints

34. Any complaints may be submitted in writing within 14 days of the event's conclusion to the following address: Hala Gdańsk Sopot Sp. z o.o., Plac Dwóch Miast 1, 80-344 Gdańsk, Poland, or by email to: biuro@ergoarena.pl.

IX. Final Provisions

35. In matters not covered by these Regulations, the following shall apply as appropriate:

- a) the Act of 20 March 2009 on the Safety and Security of Mass Events,
- b) the Act of 26 October 1982 on Upbringing in Sobriety and Counteracting Alcoholism,
- c) the Act of 9 November 1995 on Health Protection Against the Consequences of Using Tobacco and Tobacco Products.